

Policy

**BOARD OF EDUCATION
HORTONVILLE AREA SCHOOL DISTRICT**

**PROFESSIONAL STAFF
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PERSONAL PROPERTY OF STAFF MEMBERS

Employees may bring personal property, including personal communication devices, to school either for reasons associated with employment responsibilities or for use during off-duty time (see Policy 7530.01 – Staff and School Officials Use of Personal Communication Devices).

The owner of the personal property bears all responsibility and assumes all risk for loss, damage, or misuse of said personal property while it is on HASD owned or leased property. Administrators are authorized to direct employees to remove inappropriate personal property from District premises.

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